



ARTISTS IN SCHOOLS – Development PROGRAM GUIDELINES

Application Deadlines: November 1 & May 1

Artists in Schools is a SK Arts program supported by funding from Sask Lotteries through the partnership between SK Arts and SaskCulture Inc. and from the Government of Saskatchewan through the Ministry of Education.

CONTACT

It is strongly recommended that applicants, particularly first-time applicants, contact a Program Consultant before preparing an application as they can clarify eligibility and program requirements and provide advice relevant to your application.

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SUBMISSION

Applications are only accepted online. Applicants must be in good standing with SK Arts at the time of submission, meaning they have no overdue final reports or dormant files. Only one application may be submitted per deadline.

SK Arts accepts applications submitted in either English or French. French-language applications will be translated into English before they are provided to the reviewers. SK Arts will ensure at least one reviewer is able to read the application in its first language. For any languages other than English and French, applicants may apply to the Accessibility Fund (<https://sk-arts.ca/accessibility-fund>) for translation services.

PROGRAM INFORMATION

Artist in Schools offers Saskatchewan K-12 students enhanced arts-related activities that are linked to cross-curricular and cross-cultural educational outcomes through collaborative inquiry-based processes with practicing artists. Art activities are supported in forms of projects or residencies through engagement with professional artists.

PROGRAM PURPOSE

Artists in Schools – Development offers small-scale funding to schools, school divisions, and/or professional artists to support the early stages of a project or residency. This may include exploring school needs and interests, assessing classrooms for project potential, testing ideas through small-scale activities, building relationships with potential partners, engaging in collaborative planning, and designing a project tailored to the specific group of students who will be working with the artist.

GRANT AMOUNT

Applicants can apply for up to \$2,000 to support eligible expenses, and an additional amount for artist travel if justified. Development grants must be in keeping with the program purpose and meet eligibility requirements.

Application deadlines are November 1st and May 1st, with applications opening 6 weeks prior to the deadline. Applicants are typically informed of grant decisions by email no later than 90 days after the application closing date.

ELIGIBILITY

Eligible Applicants

- Schools, school divisions, and/or professional artists. Partnerships do not have to be in place to be eligible to apply for the Development stream.
- The applicant must be based in the province of Saskatchewan.
- The School Applicant is any provincial k-12 school, school division, private school or Band school that operates in a traditional classroom or school setting and works with the k-12 Saskatchewan Education curriculum outlined by the Ministry of Education.
- Professional artists* are eligible to apply if they meet SK Arts' definition of a professional artist and are Saskatchewan residents.
- Applicants must be in good standing with SK Arts, i.e., have no overdue reporting on any prior grants on the submission deadline and when any grant payments are issued.

**For the purposes of SK Arts' programs and funding, a professional artist typically meets a number of the following criteria, in a manner appropriate to their art tradition, to demonstrate this type of significant and ongoing commitment. The individual has:*

- *created work, over a period of time, that has been recognized by their community.*
- *presented their work (or had it presented) to or before an audience in a manner that is typical for their art tradition.*
- *developed skills in a manner acceptable for their art tradition.*
- *been recognized as a peer by other professionals working in the same art tradition.*
- *received compensation for their artistic work at a level consistent with those of other professionals working in the same art tradition.*

Ineligible Applicants

- Applicants who submit more than one application per deadline.
- Applicants applying as volunteers in the community and/or school, parents/caregivers, homeschools, Adult Education programs, or post-secondary education institutions.

- Incorporated for-profit companies or non-profit community organizations e.g., businesses, institutions, health care, justice facilities, post-secondary institutions, artists' collectives, Band Councils, etc.
- Organizations that receive annual or multi-year funding from SK Arts.
- Community/Curatorial Organizations acting on behalf of schools and artists to develop projects.
- Applicants who have outstanding reports for any previous grant received from SK Arts.
- Non-teaching staff hired in contracted positions within the school(s).
- Applicants whose submission to this program is incomplete.
- Applications that do not include all the required information and/or supporting documents (i.e. support letters from Additional Artist Partners, Elders, and/or Knowledge Keepers, balanced budgets, professional artist CV's, etc.) could be deemed ineligible.
- Applicants who submit by mail, email or fax.

Eligible Activities

The Development stream supports schools and artists/arts professionals to:

- build relationships with potential artists, schools or community partners,
- present experimental or introductory projects,
- assess school/student needs/interest,
- conduct research, and/or
- develop plans for longer-term projects or residencies.

Ineligible Activities

- Development grants cannot be used to provide additional support to existing projects or activities that have received support through any other provincial arts funding program.
- Development grants cannot be used to support activities that take place prior to the application submission deadline.
- SK Arts is committed to the professional status of the artist and won't fund projects in which artists are not paid for their work. Refer to the appropriate industry organization – such as CARFAC (www.carfac.sk.ca), ACTRA (www.actrasask.com), or Canadian Federation of Musicians (www.cfmusicians.org) – for minimum fee schedules.
- Fundraising activities, awards, sponsorships or re-granting activities.
- Activities that contravene provincial or federal law.
- Activities that use or present Indigenous cultural material, traditional knowledge or stories without permission from the community or involvement of either an Elder or Knowledge Keeper.
- Commission projects and/or projects primarily designed and created by the artist with minimal student engagement.
- Development projects designed for therapeutic purposes and/or art therapy.

Eligible Expenses

- Supports building relationships with potential artists, schools and/or additional community partners.
- Justified travel which must be limited to Saskatchewan and is intended for Saskatchewan artists only.
- Eligible material expenses that align with the development grant's purpose and objectives.

- For Northern Communities, applicants are eligible to request up to an additional \$1500.00 for travel.

Ineligible Expenses

- Development grants cannot be used to provide additional support to existing projects or activities that have received support through any other provincial arts funding program.
- Capital purchases such as basic equipment, kilns, computers, musical instruments, etc.
- Costs for materials and/or travel that are ordinarily covered by the school's regular programming and budget.

ASSESSMENT

Applicants should carefully consider the Program Purpose when developing the content of their application. SK Arts utilizes third-party review as part of its due diligence process. An independent peer review panel will evaluate all applications through a competitive assessment. Applications will be assessed based on the quality of the proposed activity in addressing identified needs or challenges, as well as the potential to foster increased arts engagement in the future.

REPORTS

Recipients of Development funds are required to submit a final report no later than 30 days after the project end date.

RECOGNITION OF FUNDERS

Recipients of Development funds are required to acknowledge the support provided by SK Arts, SaskCulture, Sask Lotteries, and the Government of Saskatchewan wherever possible and appropriate.